Demonstrating Confidence

Please read the scenario and then respond to the three questions below:

Scenario

I have been invited to join ‘Project Albatross’ which consists of a multi-functional team developing Microsoft’s next hackathon on the topic of ‘Sustainability’. My manager nominated I as they know I have an interest in the topic and feel it is a good opportunity for I to build my profile in the company. I have not been involved in a hackathon before and are excited, although a little daunted, about the prospect. The kick-off meeting for the project is three days away and will be held face-to-face. The meeting is being led by Fergus Smith the Project Sponsor. Also attending are Erica Wu (Program Manager), Anita Wang (Software Engineer), Eugene Feng (Cloud Solutions Architect) and Sharon Ying (Premier Field Engineer). I believe most of the project team were involved in managing last year’s hackathon. The purpose of the kick-off meeting is to meet everyone on the project team, review what worked well last year, identify what didn’t work well and what needs to change, brainstorm ideas and then allocate responsibilities.

What three things can I do BEFORE the meeting to build my confidence and credibility?

The most important thing is Believe myself. I will say to myself that “Yes, I can do this. No matter what I will do my best.”

Secondly, just remind myself that its not the only and last choice of life. I will have better chances in future. So I just need to do my best instead of knowing the results.

Third, Prepare myself. I need to be fully prepared for the meeting with each and every resource. I need to consider the needs of the person I are meeting. Just be prepared with options. Like if he will not like this idea I will suggest him with another idea.

What three things can I do DURING the meeting to build my confidence and credibility?

What three things can I do AFTER the meeting to build my confidence and credibility?